



KRUPANIDHI COLLEGE OF PHARMACY

(Approved by AICTE & PCI, New Delhi, Affiliated to RGUHS, Bengaluru)
Accredited with Grade 'A' by NAAC, Bengaluru | ISO 9001 - 2015 Certified
12/1, CHIKKA BELLANDUR, CARMELARAM POST, VARTHUR HOBLI, BANGALORE - 560 035



Academic Committee

For the Year

2016-2017

KRUPANIDHI COLLEGE OF PHARMACY

AICTE, PCI, RGUHS approved, NAAC "A" Accredited

KRUPANIDHI COLLEGE OF PHARMACY

BANGALORE

ACADEMIC COMMITTEE REPORT

Chairperson: Dr. Raman Dang

Academic Coordinator: Dr. S.V. Rajendra

2016 – 2017 AY





PRINCIPAL
Krupanidhi College of Pharmacy
Chikkabellandur, Carmelaram Post,
Varthur Hobli, Bangalore - 560 035

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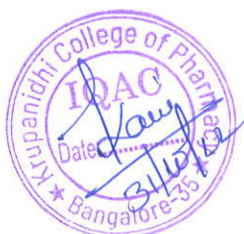
ACADEMIC COMMITTEE

1.1 Introduction:

COLLEGE ACADEMIC COMMITTEE: The main objective of the academic committee is to oversee the academic affairs of the college and make recommendations to the Principal about academic programs and strategic priorities. The members of the committee sit together at regular intervals of time to develop the ways and means to ensure that quality teaching learning process should remain the topmost priority. This Committee also formulates the guidelines, rules and regulations of all Academic affairs of the College. The Academic Committee is formed with the following members under the chairmanship of Principal.

1.2 Functions:

1. Members of the committee give their suggestions and directions for the smooth running of the college in all academic aspects.
2. Review the academic and other related activities of the college.
3. Review the students and faculty development programs.
4. Visualize and formulate perspective plans for the development and growth of the college.
5. Prepare and review Academic Calendar and Class Routine for the college.
6. Review and update the College Prospectus.
7. Draft Concise Leave Rules for the teaching and non-teaching staff of the College.
8. Decide the introduction of Students Uniform in the College.
9. Promote research and extension activities in the college campus.
10. Plan for sustaining the quality of education, quality improvement and accreditation of the college. Keep vigilance on the attendance of teachers and regularity in taking the classes.
11. Review student's attendance/malpractices in examinations.
12. Oversee the sessional examinations/evaluation/recording.
13. Take disciplinary action on students for violation and disobedience to the college rules.




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1.3 COMPOSITION OF Academic Counsel:

Academic Counsel			
S.NO	NAME	DEPARTMENT	
1	Dr. Raman Dang	Pharmacognosy	Head of the Committee and Principal
2	Dr. S.V. Rajendra	Pharmacology	Academic Coordinator
Head of the Departments			
3	Dr. Preethi Sudheer	Pharmaceutics	Member
4	Dr. Kunthal Das	Pharmacognosy	Member
5	Dr. Sayani B	Pharmaceutics	Member
6	Mrs. Kavitha AN	Quality Assurance	Member
Other Members			
7	Mrs. Litha Thamas	Pharmaceutics	Member
8	Dr. Bharani M	Pharmachemistry	Member
9	Mrs. Sravani	Pharmacognosy	Member
10	Mrs. Y Jyothi	Pharmacology	Member
11	Dr. Ranganath	Ph.Analysis	Member
12	Mr.Vasanth	Office	Office Assistant
13	Mrs.Bharathi	Office	Office Assistant




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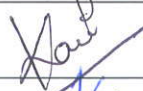










Meeting 1: Action Plan for the academic year 2016-2017

Date: 4th July, 2016, **Venue:** Seminar Hall **Time:** 2:00 PM

Chairperson: Dr. Raman Dang

Agenda for the Meeting: Action plan for the Academic Year 2016-2017

Members Present:

S.NO	Name of faculty / Staff	Signature
1.	Dr. Raman Dang	
2.	Dr. Rajendra SV	
3.	Mrs. Kavitha AN	
4.	Dr. Kunthal Das	
5.	Dr. Sayani B	
6.	Dr. Ranganath	
7.	Dr. Preethi	
8.	Mrs. Litha Thamas	
9.	Dr. Bharani M	
10.	Mrs. Sravani	
11.	Mrs. Y Jyothi	
12.	Mr Vasanth	
13.	Mrs.Bharathi	




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Meeting 1: Outcomes / Minutes of meeting held on July 04, 2016

1. The Chairperson discussed in brief regarding the functioning of the academic committee, various examinations to be conducted, additional responsibilities vested to the faculty members for the academic year.
2. Tasks, Activity, and Events were narrated and allocated to the concerned faculties for the upcoming semesters.
3. A broad discussion on the syllabus coverage, tentative sessional examination & preparatory dates for B Pharm, M Pharm & Pharm D.
4. The syllabus needed to be covered uniformly and spread over the entire year.
5. The importance of GPAT and value added / certificate courses was discussed and the academic committee will design the GPAT course in the college and implement it at the earliest. The status and implementation process will be discussed in the next meeting on October 03, 2016.
6. The tentative dates of sessional exams have been decided and recommended to Sessional exam committee for necessary action and are given below.
7. The Chairperson recommended the head of the departments for the Academic Year 2016-2017.

SESSIONAL EXAMS PLAN OF ACTION – AY 2016-2017

Course	Sessional Examination	Exam to be conducted in Month of
B Pharm	I	Sep 2016
B Pharm	II	Jan 2017
B Pharm	III	Mar 2017
M.Pharm	I	Sep 2016
M.Pharm	II	Jan 2017
M.Pharm	III	Mar 2017
Pharm D	I	Sep 2016
Pharm D	II	Jan 2017
Pharm D	III	Mar 2017

Chair Person



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Handwritten signature of the Principal in green ink.

Academic Coordinator

Handwritten signature of the Academic Coordinator in blue ink.

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CIRCULAR TO FACULTY

Date: 6th August, 2016

All the faculty members of the Pharmacy Department are hereby informed to assemble in the board room at 2:00 pm. The meeting concentrates on the progress of academic activities and conduction of sessional examination for B Pharm, M Pharm & Pharm D students. All are hereby informed to participate without fail.


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Meeting 2: Progress of academic activities and conduction of sessional exams in September 2016

Date: 6th August, 2016, Venue: Board Room Time: 2:00 PM

Chairperson: Dr. Raman Dang

Agenda for the Meeting: Progress of academic activities and conduction of sessional exams in September 2016

Members Present:

S.NO	Name of faculty / Staff	Signature
1.	Dr. Raman Dang	
2.	Dr. Rajendra SV	
3.	Mrs. Kavitha AN	
4.	Dr. Kunthal Das	
5.	Dr. Sayani B	
6.	Dr. Ranganath	
7.	Dr. Preethi	
8.	Mrs. Litha Thamas	
9.	Dr. Bharani M	
10.	Mrs. Sravani	
11.	Mrs. Y Jyothi	
12.	Mr Vasanth	
13.	Mrs.Bharathi	




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Meeting 2: Outcomes / Minutes of meeting held on August 06, 2016

1. The committee discussed on the syllabus coverage and was satisfied with the progress of the syllabus in the courses and asked the exam committee to proceed with the sessional exams as per the tentative schedule given in the academic committee meeting held on July 4.
2. The discipline monitoring committee is required to see that the students wear uniform regularly and maintain discipline in college.
3. The anti - ragging committee is to ensure that the campus is free of ragging.
4. The progress of GPAT classes was discussed and monitored.
5. The faculty is to identify slow learners and fast learners and recommended measures to improve the learning of slow learners.
6. The faculty need to give simple notes for slow learners and conduct tests in labs in a topic before starting the lab experiment.
7. The students are to be made into groups of four involving slow and fast learners. The fast learners

Chair Person




Academic Coordinator


PRINCIPAL 31/07/22
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CIRCULAR TO FACULTY

Date: 02 Nov, 2016

All the faculty members of the Pharmacy Department are hereby informed to assemble in the board room at 1:00 pm. The meeting concentrates on the progress of academic activities and conduction of sessional examination for B Pharm, M Pharm & Pharm D students. All are hereby informed to participate without fail.


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Meeting 3: Progress of academic activities and feedback on the conduction of sessional exams in September 2016

Date: 02 Nov, 2016, Venue: Seminar Hall Time: 2:00 PM

Chairperson: Dr. Raman Dang

Agenda for the Meeting: Progress of academic activities and feedback on the conduction of sessional exams in September 2016

Members Present:

S.NO	Name of faculty / Staff	Signature
1.	Dr. Raman Dang	
2.	Dr. Rajendra SV	
3.	Mrs. Kavitha AN	
4.	Dr. Kunthal Das	
5.	Dr. Sayani B	
6.	Dr. Ranganath	
7.	Dr. Preethi	
8.	Mrs. Litha Thamas	
9.	Dr. Bharani M	
10.	Mrs. Sravani	
11.	Mrs. Y Jyothi	
12.	Mr Vasanth	
13.	Mrs.Bharathi	



PRINCIPAL 31/10/16
Krupanidhi College of Pharmacy
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Meeting 3: Outcomes / Minutes of meeting held on Nov 02, 2016

1. The committee discussed on the syllabus coverage and was satisfied with the progress of the syllabus in the courses and asked the exam committee to proceed with the second sessional exams as per the tentative schedule given in the academic meeting held on July 4.
2. The academic committee was satisfied with the conduction of sessional exams in Sept 2016.
3. The discipline monitoring committee is required to see that the students are regular to the class. The class teachers are required to inform the parents if a student is absent for more than two days in a week.
4. The anti - ragging committee was appreciated for keeping the campus free of ragging.
5. The committee recommended the principal for a parents teacher meet.
6. The progress of GPAT classes was discussed and monitored.
7. To identify students facing problems with English language, and conduct English classes for them.

Chair Person




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CIRCULAR TO FACULTY

Date: 06 Feb, 2017

All the faculty members of the Pharmacy Department are hereby informed to assemble in the board room at 2:00 pm. The meeting concentrates on the progress of academic activities and conduction of sessional examination for B Pharm, M Pharm & Pharm D students in March 2017. All are hereby informed to participate without fail.


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






Meeting 4: Progress of academic activities and conduction of sessional exams in March 2017

Date: 6 Feb 2017, **Venue:** Board Room **Time:** 2:00 PM

Chairperson: Dr. Raman Dang

Agenda for the Meeting: Progress of academic activities and conduction of sessional exams in March 2017

Members Present:

S.NO	Name of faculty / Staff	Signature
1.	Dr. Raman Dang	
2.	Dr. Rajendra SV	
3.	Mrs. Kavitha AN	
4.	Dr. Kunthal Das	
5.	Dr. Sayani B	
6.	Dr. Ranganath	
7.	Dr. Preethi	
8.	Mrs. Litha Thamas	
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Meeting 4: Outcomes / Minutes of meeting held on Feb 06, 2017

1. The committee discussed on the syllabus coverage and was satisfied with the progress of the syllabus in the courses and asked the exam committee to proceed with the sessional exams as per the tentative schedule given in the academic meeting held on July 4.
2. The academic committee asked the faculty to give two question papers for the sessional exams and the exam cell will select one question paper randomly for the exam.
3. The faculty to conduct pre sessional exams and evaluate the blue books and intimate the common mistakes made by students in the exam.
4. To improve the communication skills and learning of subjects a poster presentation competition to be kept among the students of each class. All students need to participate in groups of three.
5. The students to be trained in lab in viva voce. Need to be taken regularly by faculty in the lab.
6. The progress of GPAT classes was discussed and monitored.

Chair Person



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CIRCULAR

Date: 19th June 2017

This is to inform that the Academic Committee has decided a closure meeting regarding the completion of all the planned activities and their outcomes. The meeting will be held on **19th June 2017** at 3:00 pm in the seminar hall. All the respective faculty members are informed to attend the meeting without fail.

In case of any other queries, kindly contact:

Academic Coordinator: Dr. SV. Rajendra

PRINCIPAL

Dr. Raman Dang

PRINCIPAL 31/6/17
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Minutes of the Meeting 5 –19th June 2017

Date:19th June 2017

Venue: Seminar hall

Time: 3:00 PM

Chairperson: Dr. Raman Dang

Agenda for the Meeting: Recap of Activity Completion Status for the Academic Year [2016-2017]

Members Present:

Sl. No.	Name of the Faculty	Signature
1.	Dr. Raman Dang	
2.	Dr. S.V. Rajendra	
3.	Dr. Preethi Sudheer	
4.	Dr. Kunthal Das	
5.	Dr. Sayani B	
6.	Dr. Kavitha AN	
7.	Mrs. Litha Thamas	
8.	Dr. Bharani M	
9.	Mrs. Sravani	
10.	Y Jyothi	
11.	Dr. Ranganath	
12.	Mr. Saifulla Khan	
13.	Dr. Sayani B	
14.	Mrs. Sravani S	
15.	Mr. Vasanth	
16.	Mrs. Bharathi	




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Meeting Outcomes:

- The Chairperson discussed the track of events (planned and executed) for the academic year 2016-2017.
- Around six certificate courses were offered. An average of 45 students enrolled for each course. The total enrolment for all six course put together was 275 students.
- One student was qualified for GPAT in this year and strong measures to be taken for improvement was discussed.
- The Chairperson thanked each and every member of the academic committee for their relentless commitment, effort, and dedication for the success of the academic year.
- The Chairperson highlighted the vital segments in the new academic year which can strengthen the academic committee.
- The Chairperson informed the faculty mentors to collect feedback from the students regarding the progress at the end of the academic year 2016-2017.
- The Chair Person observed that inputs from the Faculty Mentors and Students for the academic events to be given more importance.
- The Chairperson congratulated the faculty mentors of the Academic Committee for their dedication and sincerity.

OUTCOMES OF THE PLAN OF ACTION [2016-2017] [Completion Status]

1. The Chairperson discussed in brief regarding the functioning of the academic committee, various examinations which were conducted, additional responsibilities vested to the faculty members for the academic year.
2. Completion of Tasks, Activities and Events were discussed.
3. A broad discussion on the syllabus coverage, sessional examination outputs for B Pharm, M Pharm & Pharm D and finally preparatory examination.

Conclusion

The merits and outcomes of various academic activities were analysed. Brainstorming for solving various issues was conducted. Meeting was adjourned by the chairperson after the vote of thanks.


Chair Person


Academic Coordinator




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